Development / Operations Partnership
Project Development Process
Manual Update

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Background

- **June, 2002 Dev/Ops Meeting Issue P4**:

Project Development Process Manual Update

1) Have the manual available electronically

2) Project submittal checklist process should be documented and implemented by the project team.

3) Include Issue Resolution Process and PRB Process.

Status June 2006

1) Have the manual available electronically

- Currently printable PDF format at:
  http://www.azdot.gov/Highways/PPMS/ProjDevProcMan.pdf

Status June 2006

1) Have the manual available electronically

- Available in July at:
http://www.azdot.gov/highways/SWProjMgmt/index.asp

- Interactive links between

  - Process Manual by Sections,

  - Dictionary of Standard Work Tasks by Technical Function,

  - Deliverable Checklists,

  - General Process Flowcharts, and

  - Quality Process Maps

Status June 2006

2) Project submittal checklist process should be documented and implemented by the project team.

- Standard Checklists are available for Customizing by Team,
- Processes are available,
- Requires Overview to Assure Use

Status June 2006

3) Include Issue Resolution Process and PRB Process.

- Issue Resolution Criteria are available
- Issue Resolution Process forms and flowchart are available,
- Requires Overview to Assure Use

Project Development Process Manual Update - Continuing

- **Establish Project Definition requirements**
  - Consensus on Project Objectives, Purpose & Need
  - Consensus on Project Constraints
  - Solutions recognize Objectives / Constraints
  - Solutions are multi-functional, not left for design
  - Engineering and Environmental at same level throughout Scoping Process
  - Stakeholder participation
  - Risk analysis / Change Management Plan

Project Development Process Manual Update - Continuing

- **Implement Quality Team Recommendations**
  - Each Functional area map project development processes
  - Each Functional area identify data inputs and outputs
  - Combine to provide Cross-Functional relationships
- **Implement Project Changes Team Recommendations**
  - Managing Change
  - Improving Development Process

Project Development Process Manual Update - Continuing

- **Cross-Functional consensus on Stage deliverables**
- **Expand EEG task-level scheduling to all Technical Functions**

Project Development Manual Update

Thank You

Questions?